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Eureka County - 2022 Road and Utility Project

Subcontractor Request for Qualifications

Prequalification for Package

Part I - Required Contents of Request for Qualifications:

The information submitted in this Prequalification Form will be regarded as confidential and reviewed only by designated CMAR and Project Owner personnel.

General Information

Proposer's Name:				
Contact Person:				
Business Address:				
Mailing Address:				
E-mail Address:				
Telephone Number:				
Firm Type:	Corporation	Partnership	Individual	Joint Venture
Contractor License:			Limit:	

Section 1.1: Subcontractor Background and Past Performance

The Proposer shall submit the following information, which will be reviewed on a Pass/Fail basis in accordance with Section 2 of this RFQ. Please attach additional sheets in the event the Proposer shall need additional room to provide the requested information.

1. List the Proposer's principal personnel names, titles, and phone numbers:

Name	Title	Phone Number

2. Has the Proposer breached any contracts with a public body or person in this State of any other State during the (5) years preceding the date of issuance of this RFQ, other than a breach for a legitimate cause.

Yes

No

In the event the Proposer has breached a contract during the past (5) years, please describe the circumstances for each instance.

Section 1.2: Subcontractor Qualifications

The Proposer shall submit the following information, which will be evaluated and scored in accordance with Part II of this RFQ. Please attach additional sheets in the event that the Proposer shall need additional room to provide the requested information.

1. **Financial Viability:** The Proposer shall provide a copy of its most current reviewed/audited financial report, including a financial report of any parent or affiliated company of Applicant, if any. In addition, the proposer shall provide any changes to its financial position that may not be reflected in its current financial report. Additionally, the proposer shall provide a copy of a balance sheet for the applicant which was prepared within 1 year of the notice to proceed; and evidence of a bank account in good standing. Please provide behind Attachment A.

2. **Safety Program and Record:** The Proposer shall provide the Proposer's Safety Program behind Attachment B. The Safety Program summary shall address public safety, and the safety of its employees, owner representatives, general contractor, and other suppliers onsite. The Plan shall describe how the Proposer will provide protection to prevent damage, injury, or loss to: (i) all employees of its firm and other persons who are on the site, and the public; (ii) the Work, materials, and equipment on the site; and (iii) existing and new utilities located within the project limits. The plan shall also address confined space entry in regards to water tanks.

In addition, the Proposer shall submit the following:

a. Provide copies of the Propser's OSHA Form 300A Summary of Work Related Injuries and Illnesses for each of the past five (3) years behind Attachment C.

b. List the Proposer's Experience Modification Rate (EMR) for each of the past three (3) years. Include a copy of the firm's insurance Worker's Compensation Experience Modification Rate certification for this three (3) year period behind Attachment D.

Year	Experience Modification Rate	Type of Work Performed
2021		
2020		
2019		

4. **Performance History and References:** The Proposer shall provide a listing of three (3) projects of similar size and scope, in both the public and private sectors, which the Proposer has performed during the past five (5) years, in Nevada.

Using Form A (see attached) for each project, the Proposer shall provide the following information:

- a. A description of each of the listed projects
- b. General project information
- c. A description of work performed on the project
- d. Proposer's initial and final contract amounts for the project
- e. Project Owner, contact name, telephone number and e-mail address
- f. Reference information (current name with telephone numbers and e-mail addresses).



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Prequalification for Package

Form A - Similar Project Experience

Using the form below, the Proposer shall provide the listing of a project of similar size and scope, in both the public and private sectors, which the Proposer have had during the past five (5) years in Nevada. Use one form per project listed.

Proposer's Name:	
Project Name:	
Owner/General Contractor:	
Project Description:	
Description of work Completed by Proposer on Project:	

Contract Amount:	
Contract Duration (Months):	

Project Owner:
Contact Name:
Telephone Number:
E-mail Address:

General Contractor:
Contact Name:
Telephone Number:
E-mail Address:

Project Reference (must be a project owner representative)

Name:
Role on Project:
Telephone Number:
E-mail Address:

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Form A - Similar Project Experience

Using the form below, the Proposer shall provide the listing of a project of similar size and scope, in both the public and private sectors, which the Proposer have had during the past five (5) years in Nevada. Use one form per project listed.

Proposer's Name:	
Project Name:	
Owner/General Contractor:	
Project Description:	
Description of Work Completed by Proposer on Project:	

Contract Amount:	
Contract Duration (Months):	

Project Owner:
Contact Name:
Telephone Number:
E-mail Address:

General Contractor:
Contact Name:
Telephone Number:
E-mail Address:

Project Reference (must be a project owner representative)

Name:
Role on Project:
Telephone Number:
E-mail Address:

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Prequalification for Package

Form A - Similar Project Experience

Using the form below, the Proposer shall provide the listing of a project of similar size and scope, in both the public and private sectors, which the Proposer have had during the past five (5) years in Nevada. Use one form per project listed.

Proposer's Name:	
Project Name:	
Owner/General Contractor:	
Project Description:	
Description of Work Completed by Proposer on Project:	

Contract Amount:	
Contract Duration (Months):	

Project Owner:
Contact Name:
Telephone Number:
E-mail Address:

General Contractor:
Contact Name:
Telephone Number:
E-mail Address:

Project Reference (must be a project owner representative)

Name:
Role on Project:
Telephone Number:
E-mail Address:



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Subcontractor Request for Qualifications

Section 1.3: Statement of Qualifications Accuracy and Completeness Certification

The Proposer certifies to the best of its knowledge and belief that all information provided in this Statement of Qualifications is complete and accurate as of the date below. **ANY INCORRECT OR MISLEADING INFORMATION PROVIDED BY THE PROPOSER MAY BE CONSIDERED MATERIAL AND CAUSE FOR REJECTION OF THIS STATEMENT OF QUALIFICATIONS (NRS 338.1699.4.(j)).**

Signature:
Print Name:
Title:
Date:



Part II - Evaluation Procedures and Criteria

Section 2.1 - Receipt of Statement of Qualifications

Each Statement of Qualifications received in response to this RFQ will be placed in a secure location with access limited to specific CMAR, Engineer of Record and Eureka County staff and representatives. Statement of Qualifications will be reviewed and evaluated in accordance with this Part II.

Section 2.2 - Statement of Qualifications Evaluators

The CMAR will have responsibility for reviewing all Statement of Qualifications and conducting the reviews, evaluations, and scoring described in Sections 2.4 and 2.5.

Section 2.3 - Initial Pass/Fail Review of Statement of Qualifications

The CMAR will first review each Statement of Qualifications to determine whether the Proposer has satisfied all of the following requirements:

- 1) The Proposer hasn't breached contract with respect to a previous project(s) during the five (5) years preceding the date of Issuance of this RFQ, other than a breach for a legitimate cause.
- 2) The Proposer has provided all information required in Sections 1.1 and 1.2 and completed and signed the certification in Section 1.3, certifying that all information provided by the Proposer is complete and accurate.

This initial review will be on a pass/fail basis. Statement of Qualifications that pass this initial review will be considered acceptable and will be evaluated in accordance with the section below. Statement of Qualifications that fail this initial review will not be subject to further review or evaluation by the CMAR. Proposers will be notified in writing if they fail this initial review.

Section 2.4 - Evaluation of Acceptable Statement of Qualifications

Each Proposer that passes the initial review under Section 2.3 shall then be evaluated and scored by the CMAR in accordance with the factors and weights set forth in Section 2.5. The CMAR may contact any of a Proposer's project references to discuss the Proposer's qualifications and past performance. The results of any such reference checks may be considered in the evaluation and scoring of Proposers under Section 2.5.

Section 2.5 - Evaluation Factors

Proposers will be evaluated on the basis of a review of their Statement of Qualifications under the evaluation factors and their relative weights as described in this Section. The qualifications evaluation criteria are set forth below:

- 1) Financial Viability (20 Points)
 - a. The financial viability of the Proposer, as evidenced in its most recent financial report.
 - b. The financial viability of the Proposer, as evidenced in its most recent balance sheet.
 - c. The financial viability of the Proposer, as evidenced by a bank account in good standing.
- 2) Safety Program and Record (20 Points)
 - a. Quality and content of the Proposer's Safety Program.
 - b. The Proposer's safety record over the past three (3) years as reflected in OSHA Recordable Incident frequency, and EMR rates.
- 4) Performance History and References (60 Points)
 - a. Experience of the Proposer in construction projects of similar size and scope over the past five (5) years (may include the results of contacts with project references).
 - b. Record of the Proposer in meeting contract and schedule commitments and delivery of successful projects.
 - c. Experience of the Proposer with construction projects in Nevada, including knowledge of local construction conditions and processes.

Section 2.6 - Qualification Selection, Notification, Appeals

The CMAR shall score each Proposer based on the evaluation in Section 2.5. **In order to be qualified to provide a bid for the Project, the Proposer must receive a minimum of sixty (60) points.** Following the evaluation and ranking, the CMAR will submit its recommendations of which Proposers are qualified to provide bids for the Project, together with the Statement of Qualifications scoring, to Eureka County for its review and approval. Eureka County will review the recommendations and scoring to ensure that each recommendation to qualify or not qualify has been made pursuant to this RFQ. Upon approval by Eureka County, the CMAR shall notify each Proposer and Eureka County in writing of its determination on whether the Proposer is qualified to submit a bid for the Project. A determination made pursuant to this RFQ that an applicant is not qualified may be appealed to Eureka County.



ATTACHMENT A

Financial Viability



ATTACHMENT B

Safety Program



ATTACHMENT C

OSHA Form 300A



ATTACHMENT D

Worker's Compensation Experience Modifier Rate Certification

